



**RANDA JUNDI-SAMMAN D.M.D. LINDSEY J. ADAMS D.D.S.**

1105 Sedgwick Street Port Huron, MI 48060 (810) 984-2742

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## **BUSINESS PLAN FOR POST COVID-19 REOPENING**

### **HURON DENTAL**

**This facility follows OSHA standards, guidelines and recommendations from the CDC, ADA, and MDA to assure the health and safety of our patients, our team and our community**

#### **CHANGES IN OFFICE:**

- Plexi-glass barriers at front desk counters installed
- Waiting room seats are placed six feet apart
- Air Purifying machines are installed in hallways
- Magazines, toys, pamphlets and coffee makers are removed from the waiting room.
- Hand Sanitizers, tissues, waste baskets are available for patients in the waiting room and front desk areas.
- CDC posters, and social distancing signs are posted at front and back door, and in waiting room.

-Door knobs, Front counters, chair handles, stair railings, etc. will be disinfected every hour.

### **CHANGES TO PATIENTS:**

-Patients to wait in their cars until we let them know we are ready for their appointment.

-No one to accompany scheduled patients unless necessary. Those accompanying patients and all scheduled patients will have to have a face mask entering the office.

-Patients will get their temperature checked when they enter the office.

-Patients to be asked screening questions, when making appointments, and again when arriving to appointments.

-Patients will receive a pre-procedure rinse to rinse with for 30 seconds before any treatment.

-Patients will receive a pair of goggles to wear for every procedure.

### **CHANGES TO EMPLOYEES:**

-All staff will get their temperature taken at entry to facility.

-Staff members experiencing influenza-like-illness (fever with either cough or sore throat, muscle aches) should not report to work.

-All staff should self-monitor by remaining alert to any respiratory symptoms (e.g., cough, shortness of breath, sore throat) and check their temperature twice a day, regardless of the presence of other symptoms consistent with a COVID-19 infection.

-Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue home isolation under the following conditions:

i. At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and,

ii. At least 7 days have passed since symptoms first appeared.

-Front desk staff are provided with face shields, fabric masks and goggles. They have to wear either a full length face shield, or a fabric mask and goggles.

-Clinical staff will change street clothes to work clothes: Scrub pants, lab coats, surgical hats, work shoes, and all necessary PPE's as follows:

1) N95 NIOSH approved masks. To be worn before entry to clinical rooms. To be discarded weekly

- 2) Level 1 masks to be worn UNDER the N95 to protect the N95 from getting dirty. To be discarded after each shift
- 3) Face shield to be worn over the N95 mask. To be disinfected after every patient.
- 4) Surgical hats to be worn to cover the hair. To be changed daily.
- 5) Surgical disposable gowns are provided for surgical procedures, or any procedure resulting in bleeding. Otherwise, fabric lab coats will be used. Gowns to be disposed once wet or soiled. Fabric gowns and surgical hats will be laundered daily in office.

-In Office laundry is provided for the fabric lab coats, and hats.

-A new separate room is designed for keeping all PPE'S for staff to get ready.

-A special hallway designed with individualized hangers for each employee, to hang their PPE's for lunch breaks, and end of shift.

-Lunch breaks are spaced out to continue employees social distancing.

### **STAFF TRAININGS:**

\*A special training for staff, to go over handling of PPE's, N95 self-seal test, handling of all the beginning of shift procedures and all the changes, discarding of PPE's at end of shift, changing of work clothes, laundry placement.

\*A special training on taking daily staff temperatures at beginning of shift.

\*A special training about Patient consent forms, employees consent forms, patient screening forms, and other written documents will be provided to staff, and will be trained on.

\*We will have a special "Practice days" the last two days before re-opening, to over the whole daily routines, as if patients are present.

\*Staff health information and temperature checks will not be shared with other staff members. If a staff member feels sick, or has a fever, it will stay confidential.

\*We can do any further trainings any time an employee has any questions, or concerns.